

APPLICATION # ADD

## APPLICATION FOR SITE ADDRESS

Applicant's Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City

State

Zip

Phone # (\_\_\_\_) \_\_\_\_\_

**This application must be submitted to Lewis County Community Development at the address listed above. An address stake will be provided by the Department to be placed at the existing or proposed driveway. To ensure there is no delay in this process please provide clear, detailed directions to the site, place the stake in a noticeable location, and remember to notify this Department once the stake has been placed.**

### SITE INFORMATION

TAX PARCEL NUMBER \_\_\_\_\_

ROAD NAME \_\_\_\_\_ ☐ Private Rd; ☐ County Rd; or ☐ State Hwy

Is the access to this property a part of an approved, recorded plat or easement? ☐ Yes ☐ No

DIRECTIONS TO THE PROPERTY (From Nearest County Road Intersection): \_\_\_\_\_

Is there an existing driveway? ☐ No ☐ Yes Address of nearest neighbor \_\_\_\_\_

Are there any structures on the site? ☐ No ☐ Yes \_\_\_\_\_

Traveling from the intersection with \_\_\_\_\_ Road, my property is on the ☐ RIGHT ☐ LEFT.

### FOR OFFICIAL USE ONLY

Permit Specialist \_\_\_\_\_ Date Received \_\_\_\_\_ TCA \_\_\_\_\_

☐ Stakes were issued for this application ☐ Detailed site map reviewed/attached

☐ The applicant notified our office that the stake has been placed. DATE \_\_\_\_\_

ADDRESS ASSIGNED: \_\_\_\_\_ (City) \_\_\_\_\_

Date Assigned \_\_\_\_\_

Verified by Permit Tech ☐

Permit(s) Pending? ☐ No ☐ YES → ☐ Updated with new address (BY: \_\_\_\_\_)

☐ GIS Verification ☐ Adept Updated

☐ Notification mailed to applicant on \_\_\_\_\_ ☐ Notifications routed to interested parties

☐ County Road index cards have been updated ☐ Private Road has been filed.